



**Southern Lehigh School District
Board of School Directors Meeting Minutes
Monday, June 27, 2022**

**Board of School Directors Meeting
Monday, June 27, 2022
Southern Lehigh High School
High School Boardroom
5800 Main Street
Center Valley, PA 18034
6:30 p.m.**

School Board Meeting Minutes Monday, June 27, 2022- pending approval

Members present:

Nicole King, William Lycett, Stephen Maund, Mary Joy Reinartz, Christopher Wayock

Members absent: Jeffrey Dimmig, Kyle Gangewere, Emily Gehman, Priya Sareen

Administrators present: Andria Buchman, Jack Hankee, Ken Jordan, Michael Mahon, Brian Mansfield, Benjamin McConnell, Louis Pepe, Anthony Pidgeon, Christopher Summa, Deanna Webb

Others Present:

Attorney Jessica Moyer (King Spry, Herman, Freund & Faul, LLC), Anne Marie Lobley,

1. OPENING PROCEDURES

- a. Call to Order
 - i. Mary Joy Reinartz called the meeting to order at: 6:34 p.m.
- b. Recording of Attendance
 - i. Present: Nicole King, William Lycett, Stephen Maund, Mary Joy Reinartz, Christopher Wayock
 - ii. Absent: Jeffrey Dimmig, Kyle Gangewere, Emily Gehman, Priya Sareen
- c. Pledge of Allegiance
 - i. Mary Joy Reinartz led the Board and others attending the meeting in the Pledge of Allegiance to the Flag.

2. VISITORS' COMMENTS

- a. Comments will be limited to three minutes per speaker to provide input to the board on items that are before us, or may come for us for a vote.
 - i. Douglas Durham spoke on the topic of political signs in classrooms.

3. MINUTES

- a. Executive Session Summary-Board Solicitor
 - i. Attorney Jessica Moyer from King Spry indicated that there was an executive session tonight to discuss the Act 44 Safety and Security presentation and personnel issues. Attorney Moyer also provided executive session updates on the following: June 14, 2022 the Facilities Committee had an executive session to discuss building safety, security and legal issues, May 17, 2022 the Facilities Committee had an executive session to discuss school safety and on May 3, 2022 the Facilities Committee had an executive session to discuss legal issues related to the Intermediate School.

Motion to take items B & C together under category Minutes.

Motion: Stephen Maund, seconded by Christopher Wayock

Motion Carried

No Discussion Followed.

Yea: Nicole King, William Lycett, Stephen Maund, Mary Joy Reinartz, Christopher Wayock

Nay:

Absent: Jeffrey Dimmig, Kyle Gangewere, Emily Gehman, Priya Sareen

- b. Approval Board Minutes May 23, 2022
 - i. **Motion to Approve the Board Minutes of May 23, 2022**
 - 1. [May 23, 2022 Board Minutes](#)
- c. Approval Board Workshop Minutes of June 13, 2022
 - i. **Motion to Approve the Board Workshop Minutes of June 13, 2022**
 - 1. [June 13, 2022 Board Workshop Minutes](#)

4. SUPERINTENDENT

- a. Facilities Update
 - i. Michael Mahon provided an update on the firm D'Huy that was selected by the Facilities Committee to fix the issues occurring at the Intermediate School. A vote will be taken this evening by the Board. Best possible remediation of these issues will be put in place over the next ten months. Members of the Facilities committee added that there was an extensive

report done on the issues that are occurring at the Intermediate School and the firm selected for vote this evening has expertise in these areas of concern. In closing, six bids have been received for the stadium project and we are hoping to schedule interviews soon.

- b. Comprehensive Plan 2022-2025
 - i. **Motion to approve the attached Southern Lehigh School District Comprehensive Plan for years 2022 to 2025.**
 - 1. [SLSD Comprehensive Plan 2022-2025](#)

Motion: Christopher Wayock, seconded by William Lycett

Motion Carried

Discussion followed.

Yea: Nicole King, William Lycett, Stephen Maund, Mary Joy Reinartz, Christopher Wayock

Nay: None

Absent: Jeffrey Dimmig, Kyle Gangewere, Emily Gehman, Priya Sareen

- c. 2022-2023 School Board Meeting Calendar
 - i. **Motion to approve the 2022-2023 School Board Meeting Calendar.**
 - 1. [2022-2023 School Board Meeting Calendar](#)

Motion to take category 4 Superintendent, item C through category 5 Curriculum/Student Staff Activities, agenda items A through H.

Motion: Stephen Maund, seconded by Nicole King

Motion Carried

Discussion followed regarding Board meeting dates in November 2022 and brief explanation of agenda items in category 5 Curriculum/Student Staff Activities.

Yea: Nicole King, William Lycett, Stephen Maund, Mary Joy Reinartz, Christopher Wayock

Nay: None

Absent: Jeffrey Dimmig, Kyle Gangewere, Emily Gehman, Priya Sareen

5. CURRICULUM/STUDENTS AND STAFF ACTIVITIES

Motion to take category 4. Superintendent item C through category 5. Curriculum/Student Staff Activities agenda items A through H.

Motion: Stephen Maund, seconded by Nicole King

Motion Carried

Discussion followed regarding Board meeting dates in November 2022 and brief explanation of agenda items in category 5 Curriculum/Student Staff Activities..

Yea: Nicole King, William Lycett, Stephen Maund, Mary Joy Reinartz, Christopher Wayock

Nay: None

Absent: Jeffrey Dimmig, Kyle Gangewere, Emily Gehman, Priya Sareen

- a. Emergency Instructional Time Template Section 520.1 22-23 School Year
 - i. **Motion to approve the Emergency Instructional Time Template Section 520.1 for the 2022-2023 School Year.**
 1. [Emergency Instructional Time Template Section 520.1 for the 2022-2023 School Year](#)
- b. CLIU #21 Title III Consortium 22-23
 - i. **Consider a motion to approve the Southern Lehigh School District's participation in the Title III consortium sponsored by Carbon Lehigh IU # 21 as noted in the attached document.**
 1. [Title III consortium sponsored by Carbon Lehigh IU # 21](#)
- c. CLIU #20 Title I Amendment
 - i. **Consider a motion to approve the amended CLIU 20 Title I contract for service as per the attachment.**
 1. [CLIU 20 Title I contract for service](#)
- d. CLIU #21 Network Management Contract
 - i. **Consider a motion to approve the Network Management Contract with Carbon Lehigh Intermediate Unit # 21 as contained in the attachment.**
 1. [Network Management Contract with Carbon Lehigh Intermediate Unit # 21](#)
- e. CLIU #21 Order Agreement for Discovery Education Streaming
 - i. **Consider a motion to approve the agreement with Carbon Lehigh Intermediate Unit #21 for Discovery Education Streaming as contained in the attachment.**
 1. [Agreement with Carbon Lehigh Intermediate Unit #21 for Discovery Education Streaming](#)
- f. CLIU #21 Overdrive Consortium Agreement

Motion: Christopher Wayock, seconded by Nicole King.

Motion carried

Discussion occurred

Yea: Nicole King, William Lycett, Stephen Maund, Mary Joy Reinartz, Christopher Wayock

Nay: None

Absent: Jeffrey Dimmig, Kyle Gangewere, Emily Gehman, Priya Sareen

- a. 2022-2023 Primary Student Transportation
 - i. **Motion to approve authorization to mail 2022-2023 student transportation information prior to the School Board's approval of routes at the August School Board meeting. The approved routes from 2021-2022 will be adjusted to address new students, changes in school or student program assignments, grade change, residence changes, system improvements, safety concerns or system efficiency. Brandywine Lehigh Transportation will review bus routes for safety and efficiency prior to the mailing. In accordance with 22 PA Code 23.4 et.al, all required transportation documentation will be presented to the School Board at the August 2022 meeting.**
- b. Lehigh Valley Cooperative Purchasing Gasoline and Diesel Fuel Bid
 - i. **Motion to accept the Lehigh County Procurement Office recommendation for the award, of the Lehigh County Cooperative Diesel Fuel and Gasoline Bids #22-019 and 22-027, to Petroleum Trader Corp., Fort Wayne, IN 46803 and Papco, Inc, Aston, PA 19014. The net delivered price is \$3.51 per gallon for school bus diesel fuel. The term of the agreement is July 1, 2022 through June 30, 2023. All pricing will be made available to the District in each category as approved in the bids. Attached is the final tabulation sheets from the county (May 19, 2022 - Original Bid; June 16, 2022 - Re-Bid).**
 1. [Lehigh Valley Cooperative Purchasing Gasoline and Diesel Fuel Bid Attachment One](#)
 2. [Lehigh Valley Cooperative Purchasing Gasoline and Diesel Fuel Bid Attachment Two.](#)
- c. Southern Lehigh Intermediate School Brick Masonry Facade Repairs
 - i. **Motion to approve proposal submitted by DEI-D'HUY Engineering Inc., 1 East Broad Street, Suite 310, Bethlehem, PA 18018 dated June 3, 2022 for consulting services related to Intermediate School Brick Masonry Facade repair in the amount of \$89,000 lump sum as**

follows: - Design Documentation and Bidding - \$55,000 lump sum -
Construction Administration - \$34,000 lump sum

1. [Proposal submitted by DEI-D'HUY Engineering Inc., 1 East Broad Street, Suite 310, Bethlehem, PA 18018 dated June 3, 2022 for consulting services related to Intermediate School Brick Masonry Facade repair](#)

8. BUSINESS AND FINANCE

Louis Pepe, Director of Business Services provided a brief update of agenda items A through J under category Business and Finance.

Motion to take items a through c together under category Support Services along with agenda items a, b and e through j under category Business and Finance.

Motion: Christopher Wayock, seconded by Nicole King.

Motion carried

Discussion occurred.

Yea: Nicole King, William Lycett, Stephen Maund, Mary Joy Reinartz, Christopher Wayock

Nay: None

Absent: Jeffrey Dimmig, Kyle Gangewere, Emily Gehman, Priya Sareen

- a. Approval of Bills List
 - i. **Motion to approve the bills list dated June 27, 2022.**
 1. [Bills list dated June 27, 2022](#)
- b. Treasurer's Reports and Investment Reports for the month of April, 2022 & May, 2022
 - i. **Motion to approve the Treasurer's Reports and Investment Reports for the month of April, 2022 & May, 2022.**
 1. [Treasurer & Investment Report April 2022](#)
 2. [Investment Report May 2022](#)
 3. [Treasurer Report May 2022](#)
- c. Final Adoption of 2022-2023 General Fund Budget
 - i. **Attached is the PDE-2028, Final General Fund Budget for 2022-2023. The Administration asks the Board to take the following actions:**
 1. [Final Adoption of Budget](#)
 - a. [Budget Adoption](#)

Motion: Nicole King, seconded by Christopher Wayock

Motion Carried

Discussion followed.

Yea: Nicole King, William Lycett, Stephen Maund, Mary Joy Reinartz, Christopher Wayock

Nay: None

Absent: Jeffrey Dimmig, Kyle Gangewere, Emily Gehman, Priya Sareen

b. Levy of Millage

Motion: Nicole King, seconded by Christopher Wayock

Motion Carried

No discussion followed.

Yea: Nicole King, William Lycett, Stephen Maund, Mary Joy Reinartz, Christopher Wayock

Nay: None

Absent: Jeffrey Dimmig, Kyle Gangewere, Emily Gehman, Priya Sareen

c. Act 511 Taxes

Motion: Nicole King, seconded by Christopher Wayock

Motion Carried

No discussion followed.

Yea: Nicole King, William Lycett, Stephen Maund, Mary Joy Reinartz, Christopher Wayock

Nay: None

Absent: Jeffrey Dimmig, Kyle Gangewere, Emily Gehman, Priya Sareen

d. Approval of Homestead/Farmstead Resolution

i. Motion to approve the attached Homestead/Farmstead Resolution.

1. [Homestead/Farmstead Resolution](#)

Motion: Nicole King, seconded by Christopher Wayock

Motion Carried

No discussion followed.

Yea: Nicole King, William Lycett, Stephen Maund, Mary Joy Reinartz, Christopher Wayock

Nay: None

Absent: Jeffrey Dimmig, Kyle Gangewere, Emily Gehman, Priya Sareen

- e. Approval of Depositories and Investment of District Funds
 - i. **Motion to approve the attached resolution concerning the designation of depositories and the investment of District funds for 2022-2023.**
 - 1. [Resolution concerning the designation of depositories and the investment of District funds for 2022-2023.](#)
- f. Approval of the Insurance Policies for the 2022-2023 School Year
 - i. **Motion to approve the following insurance policies for the 2022-2023 school year:**
 - 1. **Commercial Package Policy (Property and Fire, General Liability, Inland Marine, Crime, Boiler & Machinery, School Leader's, TRIA, etc.) – Utica National Insurance Group at an annual premium of \$123,310.**
 - 2. **Umbrella Liability Policy (Excess Coverage above Underlying Policies) – Utica National Insurance Group at an annual premium of \$10,618.**
 - 3. **Auto Insurance – Utica National Insurance Group at an annual premium of \$6,763.**
 - 4. **Cyber Suite - Utica National Insurance Group at an annual premium of \$2,212.**
 - a. [Cyber Suite - Utica National Insurance Group at an annual premium attachment](#)
- g. Workers' Compensation Insurance
 - i. **Motion to approve the District's workers' compensation insurance for 2022-2023 through School Districts Insurance Consortium (SDIC) at a maximum contribution not to exceed \$105,833.**

1. [Workers' compensation insurance for 2022-2023 through School Districts Insurance Consortium \(SDIC\)](#)
- h. Student Accident Insurance
- i. **Motion to approve the District's student accident and athletic insurance for 2022-2023 through Bollinger Specialty Group of Whippany, NJ as summarized below. The policy is administered by Zurich American Insurance Company.**
 1. Interscholastic Sports, Intramurals, and Club Sports – Annual premium of \$32,700, paid by the School District
 2. Voluntary Student Accident Coverage, School Time Only - \$30/year
 3. Voluntary Student Accident Coverage, 24-Hour Coverage - \$113/year
 4. Voluntary Student Dental Accident Coverage - \$20/year
 - a. [Policy is administered by Zurich American Insurance Company](#)
- i. Cafeteria Price Increase
- i. **Motion to approve the following lunch price increases for the 2022-2023 school year. The last price increase was for \$0.15 for the 2020-2021 school year.**
 1. Elementary & Intermediate Schools from \$2.90 to \$3.00
 2. Middle & High Schools from \$3.20 to \$3.35
 3. Adult from \$4.50 to \$4.75
 4. Salad Bar (HS & MS) from \$3.50 to \$3.75
 5. A la Carte price increases are included on the attached price list and are highlighted in yellow (current prices are included on a separate attachment)
 6. Milk will remain \$0.55 per carton
 - a. [Attachment Cafeteria Prices 21-22](#)
 - b. [Proposed Attachment Cafeteria Prices 22-23](#)
- j. High School Art and Science Bid Awards
- i. **Motion to approve the bid awards for High School art supplies and High School science supplies.**
 1. [Bid Award One High School art supplies and High School science supplies](#)
 2. [Bid Award Two High School art supplies and High School science supplies.](#)

9. HUMAN RESOURCES

Motion to take items A through M under category Human Resources

Motion: Christopher Wayock, seconded by Nicole King

Motion Carried

No discussion followed.

Yea: Nicole King, William Lycett, Stephen Maund, Mary Joy Reinartz, Christopher Wayock

Nay: None

Absent: Jeffrey Dimmig, Kyle Gangewere, Emily Gehman, Priya Sareen

- a. 2022-2023 Subject Area Leaders and Other Educational Leader positions
 - i. **Motion to approve the following Subject Area Leaders and Other Educational Leader positions for the 2022-2023 school year.**

| 2022-2023 SUBJECT AREA LEADERS | CONTENT AREA | LEVEL | COMPENSATION |
|--------------------------------|----------------|-------|--------------|
| Tara Collins | Language Arts | K-3 | \$2,875.76 |
| Nicole Ott | Language Arts | 4-6 | \$2,875.76 |
| Heather Toto | Language Arts | 7-8 | \$4,126.18 |
| Jeffrey Hershey | Language Arts | 9-12 | \$4,126.18 |
| Brooke Ruch | Mathematics | K-3 | \$2,875.76 |
| Anne Snyder | Mathematics | 4-6 | \$2,875.76 |
| Justina Viola | Mathematics | 7-8 | \$3,571.01 |
| Ryan Haupt | Mathematics | 9-12 | \$4,126.18 |
| Susan Olinik | Social Studies | K-3 | \$2,875.76 |
| Tricia Anderson | Social Studies | 4-6 | \$2,875.76 |
| Anita Benedix | Social Studies | 7-8 | \$2,875.76 |
| Thomas Beaupre | Social Studies | 9-12 | \$4,126.18 |

| | | | |
|----------------------|---------------------------|------|-------------|
| Christopher Bonsall | Science | K-3 | \$2,875.76 |
| Nicole Weaver | Science | 4-6 | \$2,875.76 |
| Jenna Leanch | Science | 7-8 | \$2,875.76 |
| Adrienne Searfoss | Science | 9-12 | \$4,126.18 |
| Jeremy Deyton | Science (Bid Preparation) | | \$500.00 |
| JoAnn Peralta | Business/Computers | 7-12 | \$4,126.18 |
| Matthew Wehr | Music | K-12 | \$4,126.18 |
| Jessica Swartz | World Languages | K-12 | \$4,126.18 |
| Stephanie Donald | Art | K-12 | \$2,063.09* |
| Marilyn Hower | Art | K-12 | \$2,063.09* |
| Stephanie Donald | Art (Bid Preparation) | | \$500.00 |
| Megan Kane | Physical Ed/Health | K-12 | \$2,063.09* |
| Dianna Riegel | Physical Ed/Health | K-12 | \$2,063.09* |
| Robert Gaugler | Technology Education | 4-12 | \$4,126.18 |
| Barbara Ackerman | Library Science | K-12 | \$1,437.88* |
| Jessica Dimmig | Library Science | K-12 | \$1,437.88* |
| Tara Walter | Family & Consumer Science | 7-12 | \$2,063.09* |
| Danika Wall | Family & Consumer Science | 7-12 | \$2,063.09* |
| Kathleen Wechtler | Special Education | K-6 | \$2,751.13 |
| Jacqueline Collins | Special Education | 7-8 | \$2,751.13 |
| Caryn Bronfenbrenner | Special Education | 9-12 | \$3,665.77 |

| | | | |
|------------------|------------------------------|------|------------|
| Tamme Westbrook | Guidance Leader | K-12 | \$3,056.01 |
| Michele Krippe | Health Services Leader | K-12 | \$3,056.01 |
| Charise Trilling | English Language Development | K-12 | \$3,056.01 |

1. **Indicates Shared Stipend*
- b. 2022-2025 Employee Group Wage and Benefit Agreements
 - i. **Motion to approve the attached 2022-2025 Employee Group Wage and Benefit Agreements.**
 1. [2022-2025 Custodial and Maintenance Employees](#)
 2. [2022-2025 Secretarial-Admin Assistant and Technology Support Employees](#)
 3. [2022-2025 Independent School Employees](#)
 4. [2022-2025 Special Education Support Professional Employees](#)
 5. [2022-2025 10 Month Employees \(Health Services-IAs-Food Services- Student Monitors\)](#)
- c. 2022-2023 Fall Extra Curricular Coaching
 - i. **Motion to approve the following Extra Curricular Coaching staff for the 2022-2023 school year per the attachment.**

| Name | Level | Position | Stipend |
|----------------|-------|---|------------|
| Veronica Krol | HS | Assistant Fall/Winter Spirit Cheerleading | \$2,628.75 |
| Hailey Spence | MS | Head Fall/Winter Spirit Cheerleading | \$657.25 |
| Martie Lee | HS | Assistant Fall/Winter Spirit Cheerleading | \$876.25 |
| Martie Lee | HS | Head Fall/Winter Competition Cheerleading | \$876.30 |
| Randy Newman | HS | Assistant Girls Soccer | \$5,016.00 |
| Craig Sutyak | HS | Assistant Football Coach | \$5,496.00 |
| John McSweeney | HS | Assistant Football Coach | \$5,496.00 |

- d. 2022-20223 Extra Curricular Coaching Volunteers

i. **Motion to approve the following Extra Curricular Coaching volunteers for the 2022-2023 school year.**

| Volunteer Coach | Level | Position |
|-----------------|-------|-----------------------------|
| Lawrence Glueck | HS | Volunteer Boys Soccer Coach |
| Brianna West | HS | Volunteer Girls Volleyball |
| Brooke Adams | HS | Volunteer Girls Volleyball |

e. Certified Employee Appointment

i. **Motion to approve the following certified employee appointments.**

| Name | Location | Position | 2022-2023 Salary | Effective Date |
|----------------------|-------------|------------------------|------------------|-----------------|
| Laura Schiffer | High School | Social Studies Teacher | \$61,486 | August 22, 2022 |
| KristiJoy Fedorowicz | Elementary | 3rd Grade Teacher | \$55,855 | August 22, 2022 |

f. Certified Employee Resignation

i. **Motion to approve the following certified employee resignation.**

| Name | Location | Position | Effective Date |
|----------------|-------------|------------------------|----------------|
| Katie Quartuch | High School | Social Studies Teacher | 6/28/2022 |

g. Independent School Employee Appointment

i. **Motion to approve the following Independent School Employee appointments:**

| Name | Location | Position | Salary | Anticipated Effective Date |
|---------------|----------------|-----------------------------------|----------|--------------------------------|
| Mingjing Zhai | Central Office | Coordinator of Data and Reporting | \$50,000 | Pending receipt of credentials |

h. Classified Employee Resignation

i. **Motion to accept the resignation of the following classified staff.**

| Name | Location | Position | Effective Date |
|---------------------|---------------------|------------------------------------|----------------|
| Christina Rinaldi | Middle School | Food Service Worker | 6/19/2022 |
| Katrina Durrwachter | Intermediate School | Special Ed Instructional Assistant | 6/8/2022 |

i. Classified Employee Appointments

i. **Motion to approve the following classified employee appointments.**

| Name | Position | Location | Rate | Anticipated Effective Date |
|-------------------|--------------------------------------|----------|------------------|----------------------------|
| Gabriela Stoisin | Instructional Assistant (28.75 hour) | LB | \$20.91 per hour | August 22, 2022 |
| Natalie Moriarty | Instructional Assistant (28.75 hour) | LB | \$20.91 per hour | August 22, 2022 |
| Kristin Kuncio | Instructional Assistant | MS | \$20.91 per hour | August 22, 2022 |
| Elizabeth Laubach | 5.25 Hour Food Services Worker | MS | \$18.00 per hour | August 1, 2022 |
| Jeffrey Cummings | Custodian | HS | \$23.18 per hour | July 11, 2022 |

j. Tenure

i. **The Board acknowledges the attainment of Tenure for the following certificated staff.**

| Name | Level | Position |
|----------------|------------|----------------|
| Kelly Katzbeck | Elementary | Gifted Teacher |

k. Homebound Instructors

i. **Motion to approve the following teachers to provide homebound instruction at a rate of \$50.02 per hour.**

| Name | Position | Rate |
|--------------------|--|---------|
| Theresa Ware | Homebound Instructor and Homebound ESY | \$50.02 |
| Christopher Miller | Homebound Instructor and Homebound ESY | \$50.02 |

I. Nursing Coverage for ESY

- i. **Motion to approve the following nursing staff for nursing services for a student during extended school year (ESY) at the rate of \$23.90 per hour.**

| Name | Position | Rate |
|--------------|----------------|---------|
| Dianne Lexo | Sub Nurse- ESY | \$23.90 |
| Lisa Dondero | Sub Nurse- ESY | \$23.90 |

m. Authorization for Superintendent to Fill Vacant Positions 22-23 School Year

- i. **Consider a motion to authorize the Superintendent to fill vacant positions during the 2022-2023 school year. All candidates hired in this manner will be submitted to the Board for acknowledgement at the next voting meeting.**

10. OTHER BUSINESS

- a. None noted.

11. COMMITTEE REPORTS

- a. Facilities Report provided under Superintendent's report.

12. COMMUNICATIONS

- a. None noted.

13. NEW BUSINESS

- a. None noted.

14. FOR INFORMATION ONLY

- a. Conference Requests
- i. The request for professional conference is listed in the Board materials by name, conference, location, date of absence and cost.

1. [2021-2022 Professional Conference Attendance - June 27, 2022](#)

15. VISITORS COMMENTS

- a. Comments will be limited to three minutes per speaker to provide input to the board.
- i. Nicole Dolan spoke on the topic of facilities committee meetings.

16. EXECUTIVE SESSION

17. ADJOURNMENT

- a. Mary Joy Reinartz adjourned the meeting at: 7:31 p.m.

Respectfully submitted by: Anne Marie Lobley

Executive Assistant to the Superintendent and Board Meeting Recorder